

AD-A113 821 AIR FORCE OCCUPATIONAL MEASUREMENT CENTER RANDOLPH AFB TX F/G 5/9
SECURITY POLICE OFFICER UTILIZATION FIELD, AFSCS 8111, 8116, 81--ETC(U)
JUN 81

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OFFICIAL UNITED STATES AIR FORCE JOB INVENTORY

00946

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SECURITY POLICE OFFICER
UTILIZATION FIELD

AFSCs 8111, 8116, 8121, AND 8124

AFPT 90-81X-450

JUNE 1981

OCCUPATIONAL SURVEY BRANCH
USAF OCCUPATIONAL MEASUREMENT CENTER
RANDOLPH AFB, TEXAS 78148

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CODING INSTRUCTIONS

Print the booklet copy numbers which you will find stamped in the upper right hand corner of the front cover in the coding box in the upper left hand side of the front cover and in the coding box on this page. After copying the numbers in the spaces at the bottom of the coding block, including all zeros, completely darken the circles containing the corresponding numbers.

GENERAL INSTRUCTIONS

1. Your assistance in completing this survey is very important to you as an individual and to all of the officers in the Security Police utilization field. Your answers and the answers of other officers completing this USAF Job Inventory will have an impact on:
 - a. Restructuring the utilization field.
 - b. Formal and informal training for the utilization field.
 - c. Personnel management policies.
2. To qualify for this survey, you must meet three conditions. You must:
 - a. Have a duty AFSC of 8111, 8116, 8121, or 8124.
 - b. Have held your duty AFSC for at least six weeks.
 - c. Have been working in your present job assignment for at least four weeks.
3. This USAF Job Inventory is in three sections;
 - a. A Personnel Information section where you give general information about yourself,
 - b. A Background Information section where you give information about your job, and
 - c. A Duty-Task List section where you give information about tasks you perform on your current job.
4. In providing the information requested, it is important to follow the procedures given.

INSTRUCTIONS FOR PERSONNEL AND BACKGROUND INFORMATION SECTIONS

Complete each item in the Personnel and Background Information sections, pages iii through xv. There will be at least one entry for each item for every individual. (Instructions for the Duty-Task List section will be given after you have completed the background information.) Turn to page iii and BEGIN.

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PRIVACY ACT STATEMENT

AUTHORITY: 5 USC 301 and EO 9397. PURPOSE: Name and SSAN required for positive identification of individual completing survey. ROUTINE USES: Job information from respondents will be used by USAF or other DOD components in personnel research, personnel management system application, and preparation of training programs. INSTRUCTIONS: Completion of the job inventory is mandatory. Failure to provide information would detract from the Air Force's ability to evaluate career area structures and carry out the programs outlined above.

PERSONNEL INFORMATION

DATE (CARD 01: 5-10)
YR MO DAY
— — —

PRINT YOUR ANSWERS AND CHECK PROPER BOXES

NAME (Last, First, Middle Initial)

(11-34)

DATE OF BIRTH
YR MO DAY

(35-40) — —

SEX
() MALE
() FEMALE
(41)

PRESENT GRADE:

2LT	1LT	CPT	MAJ	LTC	COL
()	()	()	()	()	()
01	02	03	04	05	06

(42)

SOCIAL SECURITY ACCOUNT NUMBER (SSAN)

(43-45)

(46-47)

(48-51)

AUTOVON PREFIX

TELEPHONE (Duty Ext)

PRIMARY AFSC
(Leave blank if None)

PREFIX
(52)NUMBER
(53-56)SUFFIX
(57)DUTY AFSC
(Leave blank if None)

PREFIX
(58)NUMBER
(59-62)SUFFIX
(63)

MAJOR COMMAND (Check one box)

*ELECTRONIC SECURITY COMMAND (64)

U	E	Y	H	J	N	Q
() ESC *	() AFAFC	() AFCC	() AFSC	() ATC	() HQ USAF	() MAC

R	S	T	D	B	F	M
() PACAF	() SAC	() TAC	() USAFE	() USAFA	() AFLC	() AFRES

() OTHER UNIT OR ORGANIZATION (Not under major command)
IF "OTHER UNIT" WRITE IN NAME _____

COMPONENT

(65)

1 () REGULAR 2 () RESERVE

0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

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PERSONNEL INFORMATION (CONTINUED)

TIME IN PRESENT JOB (Duty assignment in present unit on current tour only)

MONTHS (66-68)

TIME AT PRESENT HOME BASE OR INSTALLATION (On current tour only)

MONTHS (69-71)

TOTAL TIME IN DUTY AFSC (Add the times for all jobs, in all units, on all tours--in duty AFSC jobs)

MONTHS (5-7)

TOTAL TIME IN UTILIZATION FIELD (Add the times for all work in your career field)

MONTHS (8-10)

HOW MUCH ACTIVE FEDERAL MILITARY SERVICE (TAFMS) DO YOU HAVE?

MONTHS (11-13)

HOW MUCH ACTIVE COMMISSIONED SERVICE DO YOU HAVE?

MONTHS (14-16)

ORGANIZATION TO WHICH ASSIGNED (Do not include name of base)

(17-32)

TITLE OF MY PRESENT JOB OR POSITION (duty assignment) (NOTE: Do not give just the title of your Air Force Specialty--UNLESS that is the only name your job has)

(33-46)

NUMBER OF SUBORDINATES WHO REPORT DIRECTLY TO YOU FOR SUPERVISION (OFFICERS, AIRMEN, AND CIVILIANS)

NUMBER (47-48)

0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

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CODING INSTRUCTIONS - Enter the booklet number shown in this block, including all zeros, in the spaces on the bottom of the coding box. Next, using a number 2 pencil, completely darken the oval containing the corresponding number in the column above each space. This is the only page you need to enter and code this number.

ENTER AND CODE ON THIS PAGE ONLY WITH THIS NUMBER ▷

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BACKGROUND INFORMATION (CONTINUED)

YES

NO

For question 1 blacken circle (1) for a yes response or blacken circle (9) for a "no" response. For example, if you are stationed outside the CONUS blacken circle (9) located to the right of question 1.

1. Are you assigned to a base, installation or activity located inside the continental US (CONUS or zone of the interior only)?

For questions 2 through 16 blacken the numbered circle in the right hand column which corresponds to the number in front of your choice. For example, in item 2 if you became a Security Police Officer at grade 0-1 blacken circle (1) located to the right of question 2. Blacken only one circle for each question.

2. At what grade did you become a Security Police Officer? Blacken only one circle on this line.

- | | |
|--------|--------|
| 1. 0-1 | 4. 0-4 |
| 2. 0-2 | 5. 0-5 |
| 3. 0-3 | 6. 0-6 |

3. How do you find your job? Blacken only one circle on this line.

- | | |
|-------------------|--------------------------|
| 1. Extremely Dull | 5. Fairly Interesting |
| 2. Very Dull | 6. Very Interesting |
| 3. Fairly Dull | 7. Extremely Interesting |
| 4. So-So | |

4. How does your job utilize your talents? Blacken only one circle on this line.

- | | |
|----------------|----------------|
| 1. Not At All | 5. Very Well |
| 2. Very Little | 6. Excellently |
| 3. Fairly Well | 7. Perfectly |
| 4. Quite Well | |

5. How does your job utilize your training? Blacken only one circle on this line.

- | | |
|----------------|----------------|
| 1. Not At All | 5. Very Well |
| 2. Very Little | 6. Excellently |
| 3. Fairly Well | 7. Perfectly |
| 4. Quite Well | |

BACKGROUND INFORMATION (CONTINUED)

6. How satisfied are you with the sense of accomplishment you gain from your work? Blacken only one circle on this line.

- | | |
|---------------------------------------|------------------------|
| 1. Extremely Dissatisfied | 5. Slightly Satisfied |
| 2. Very Dissatisfied | 6. Very Satisfied |
| 3. Slightly Dissatisfied | 7. Extremely Satisfied |
| 4. Neither Satisfied Nor Dissatisfied | |

7. Which of the following best describes the method of commissioning by which you became an officer? Blacken only one circle on this line.

- | | |
|----------------------|---|
| 1. Aviation Cadet | 5. ROTC |
| 2. Direct Commission | 6. Service Academy |
| 3. OCS | 7. Other (Please specify on blank pages at end of booklet.) |
| 4. OTS | |

8. Indicate which one of the following best describes the organizational level of your current job. Blacken only one circle on this line.

1. Detachment or Operating Location
2. Squadron, Separate Operating Activity or Equivalent
3. Group or Equivalent
4. Wing or Equivalent
5. Numbered Air Force, Major Command Intermediate Headquarters or Equivalent
6. Major Command or Equivalent
7. Unified Command, Specified Command, Joint Service, or Equivalent
8. DOD or Headquarters Air Force
9. Other Level (Please specify on blank pages at end of booklet.)

9. Indicate the highest level of education you have completed. Blacken only one circle on this line.

1. High School
2. Associate Degree
3. Bachelor's Degree
4. Bachelor's Degree Plus, but no Master's Degree
5. Master's Degree
6. Master's Degree Plus, but no other Advanced Degree
7. More than one Master's Degree
8. Doctoral Level (Ph.D., LL.D., or Ed.D.)
9. Other (Please specify on blank pages at end of booklet.)

0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

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BACKGROUND INFORMATION (CONTINUED)

10. Indicate the area of specialization of your undergraduate degree(s). Blacken circle (1) next to your response.	
1. Business or Management	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
2. Criminal Justice	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
3. Criminology	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
4. Economics	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
5. Education	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
6. History	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
7. Humanities	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
8. Military Science	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
9. Physical Education	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
10. Police Administration	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
11. Police Science	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
12. Pre-Law	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
13. Psychology	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
14. Public Administration	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
15. Sociology	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
16. Other (Please specify on blank pages at end of booklet.)	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
11. Indicate the area of specialization of your graduate degree(s). Blacken circle (1) next to your response.	
1. No graduate degree	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
2. Business or Management	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
3. Communications	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
4. Criminal Justice	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
5. Criminology	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9
6. Economics	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9

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BACKGROUND INFORMATION (CONTINUED)

<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9		
7. Education	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
8. Forensic Science	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
9. Guidance and Counseling	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
10. History	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
11. Humanities	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
12. Human Relations	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
13. Law	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
14. Physical Education	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
15. Police Administration	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
16. Police Science	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
17. Political Science	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
18. Psychology	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
19. Public Administration	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
20. Sociology	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
21. Other (Please specify on blank pages at end of booklet.)	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
12. Which item best describes your current aeronautical rating status? <u>Blacken only one circle on this line.</u>	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
1. Nonrated		
2. Pilot		
3. Navigator		
13. Which of the following alternatives <u>best</u> describes you? <u>Blacken only one circle on this line.</u>	<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/> 9	
1. Nonrated		
2. Rated in a Rated Position		
3. Rated in a Rated Supplement Position		
4. Rated in a Nonrated Supplement Position		

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BACKGROUND INFORMATION (CONTINUED)

14. Indicate which one of the following best describes your Air Force career intentions. Blacken only one circle on this line.

I PLAN TO:

1. Separate Without Retirement Benefits
2. Decide Later, Probably Leave Before Retirement
3. Decide Later, Probably Stay for Retirement
4. Retire With Full Retirement Benefits

15. If you are a supervisor, at what organizational level are you assigned? Blacken only one circle on this line.

1. Officer-in-charge (OIC)
2. Section or Group leader
3. Branch Chief
4. Division Chief
5. Directorate Chief
6. Squadron Commander
7. Other (Please specify on blank pages at end of booklet.)

16. Indicate your 81XX utilization field plans. Blacken only one circle on this line.

1. If I remain in the Air Force until retirement, I plan to stay in the 81XX field
2. If I remain in the Air Force until retirement, I will seek to cross train to another field outside the 81XX area
3. If I remain in the Air Force until retirement, I will seek to cross train to a field other than 81XX for career broadening, but then return to the 81XX field
4. I am undecided about staying in the 81XX field if I remain in the Air Force until retirement
5. Not applicable, because I plan to separate from the Air Force before retirement
6. Not applicable, because I am in the 81XX field as a career broadening assignment
7. Not applicable because I am in a rated supplement assignment and will leave the 81XX field
8. Other (Please specify on blank pages at end of booklet.)

BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OF EACH RESPONSE YOU WISH TO INDICATE

For background questions 17 through 21, blacken circle (1) to the right of each response you wish to indicate. For example, if you have completed more than one PME course blacken circle (1) to the right of each course completed.

17. Indicate any Professional Military Education (PME) courses or schools you have completed. Blacken circle (1) next to your response(s).

1. I have not completed any PME courses or schools

2. Squadron Officers School

3. Air Command and Staff College or equivalent other service school

4. Air War College or equivalent other service school

5. Industrial College of the Armed Forces or equivalent other service school

6. Other (Please specify on blank pages at end of booklet.)

18. Indicate which one of the positions listed below best describes your current assignment.

1. Air Base Defense Officer

2. Chief Security Police

3. Convoy Commander

4. Flight Security Officer

5. Group Commander

6. Group Operations Officer

7. Missile Convoy Commander

8. Missile Management Officer

9. OIC Law Enforcement

10. OIC Missile Site Branch

11. OIC Missile Support Branch

12. OIC Weapons Systems Security

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BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR
EACH RESPONSE YOU WISH TO INDICATE

13. Quality Control Chief

14. Security Police Inspector

15. Shift Commander

16. Shift Supervisor

17. Squadron Executive Officer

18. Squadron Operations Officer

19. Squadron Section Commander

20. Staff Officer

21. Technical School Inspector

22. Training Officer

23. Other (Please specify on blank pages at end of booklet.)

19. Indicate which of the following technical courses you have completed. Blacken circle (1) next to your response(s).

1. 3AZR81150-1 81 MM Mortar/Fire Direction Center

2. 3AZR81150-2 .50 Caliber Machine Gun

3. 3AZR81170A-1 Military Working Dog Supervisor

4. 3AZR81271-3 Tactics for Emergency Service Teams

5. 30AR8111 Advanced SP Officer Course

6. 30BR8121 Security Police Officer

7. 30AP4625 Nuclear Weapons Orientation Course

8. 30ZR8124-002 Planning for Air Base Defense

9. 50ZA8116 Civil Disturbance Orientation (SEADOC)

10. 50ZA8124-6 Correctional Administration (Ft Gordon)

11. 50ZD8124 Industrial Security Specialist

12. 50ZD8124-1 Industrial Security Basic Course

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BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR
EACH RESPONSE YOU WISH TO INDICATE

13.	50ZD8124-3 Industrial Security Career Seminar	1 2 3 4 5 6 7 8 9
14.	Air Ground Operations School (TAC)	1 2 3 4 5 6 7 8 9
15.	Drug Dependence Institute, Yale University	1 2 3 4 5 6 7 8 9
16.	FBI National Academy	1 2 3 4 5 6 7 8 9
17.	Police Administration, University of Southern California	1 2 3 4 5 6 7 8 9
18.	Traffic Management and Accident Investigation, Northwestern University	1 2 3 4 5 6 7 8 9
19.	U. S. Army Combat Ground Intelligence Officer Course	1 2 3 4 5 6 7 8 9
20.	50ZD8124-2 Information Security Management	1 2 3 4 5 6 7 8 9
21.	50ZA8124-8 Security Management (Ft McClellan)	1 2 3 4 5 6 7 8 9
22.	50ZA8124-9 Correctional Administration (Ft McClellan)	1 2 3 4 5 6 7 8 9
23.	Correctional Administration, University of Georgia	1 2 3 4 5 6 7 8 9
20.	Other (Please specify on blank pages at end of booklet.)	1 2 3 4 5 6 7 8 9
20.	Indicate which equipment from the list below you use in your present job. Blacken circle (1) next to your response(s).	
1.	Breathalyzers	1 2 3 4 5 6 7 8 9
2.	Bullhorns	1 2 3 4 5 6 7 8 9
3.	Calculators	1 2 3 4 5 6 7 8 9
4.	Cannisters (Chemical)	1 2 3 4 5 6 7 8 9
5.	Capchur Guns (Stun Guns)	1 2 3 4 5 6 7 8 9
6.	Claymore Mines	1 2 3 4 5 6 7 8 9
7.	Day/Night Flares	1 2 3 4 5 6 7 8 9
8.	Electronic Sirens	1 2 3 4 5 6 7 8 9
9.	Exterior Intrusion Detection Equipment	1 2 3 4 5 6 7 8 9
10.	Field Phones	1 2 3 4 5 6 7 8 9
11.	Field Switchboards	1 2 3 4 5 6 7 8 9

AFS 81XX

BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR
EACH RESPONSE YOU WISH TO INDICATE

12. Flak Vests	
13. Grenades (Explosive or Chemical)	
14. Grenade Launchers	
15. Handcuffs	
16. Helmet Liners	
17. Interior Intrusion Detection Equipment	
18. Light Antitank Weapons (LAW)	
19. Mace	
20. Military Maps and Compasses	
21. Military Working Dogs	
22. Mortars	
23. M16 Rifles	
24. M60 Machine Guns	
25. Night Observation Devices (NODS)	
26. Night Sticks	
27. Pen Flares	
28. Pop Up Mines	
29. Portable Duress Alarms	
30. Public Address Systems	
31. Pyrotechnic Flares	
32. Radar Units	
33. Recoilless Rifles	
34. Riot Control Batons	
35. Shotguns	

AFS 81XX

BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR
EACH RESPONSE YOU WISH TO INDICATE

36. Slap Flares	
37. Sniper Scopes	
38. Speed Measuring Devices	
39. Steel Helmets	
40. Submachine Guns	
41. Tactical Radios	
42. Trip Flares	
43. Typewriters	
44. Whistles	
45. .50 Caliber Machine Guns	
46. .38 Caliber Revolvers	
47. Other (Please specify on blank pages at end of booklet.)	
21. Which of the following kinds of vehicles do you use in your present job? <u>Blacken circle (1) next to your response(s).</u>	
1. Bicycles	
2. Bus, 29 Passenger	
3. Bus, 44 Passenger	
4. Electric Golf Carts	
5. Forklifts	
6. Horses	
7. Motorcycles	
8. Motor Scooters	
9. Sedans	
10. Snowmobiles	
11. Station Wagons	

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BLACKEN CIRCLE (1) TO THE RIGHT OR
EACH RESPONSE YOU WISH TO INDICATE

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AFS 81XX

READ THIS PAGE BEFORE GOING FURTHER

Have you completed the Background Information Section?
Make sure, before you continue with this procedure.

PROCEDURE A. CHECKING TASKS OF PRESENT JOB

1. As you read each task in the Duty-Task section, pages 1 through 32 place a check beside each task that you perform in your PRESENT JOB. Put your check mark in the column headed "Check If Done Now." When you have reached page 32, follow the arrow for your next instructions.
2. DO NOT COMPLETE THE RIGHT-HAND COLUMN AT THIS TIME.
3. If a task that you perform is not listed anywhere in the entire list, write it on page 33, BUT DO NOT ADD CLASSIFIED TASKS.
4. Do not confuse work you do yourself with work you supervise.
5. Remember, at this time you are to complete only the column headed "Check If Done Now" for pages 1 through 32. Now, turn to page 1 and BEGIN.

PROCEDURE B. RATING TIME SPENT ON TASKS IN PRESENT JOB

1. Have you checked each task that you perform in your present job? Make sure, before you continue with this procedure.
2. Now you are to rate the relative amount of time you spend performing each task in your PRESENT JOB. Relative time spent means the total time you spend doing the task compared with the time you spend on each of the other tasks of your present job.
3. Use a rating of "1" if you spend a "very small amount" of time on a task. Use a rating of "2" for "much below average" time, and so on, up to a rating of "9" if you spend a "very large amount" of time on the task.
4. Remember, you are to rate ONLY tasks that you have already checked in the first column of pages 1 through 32.
5. Place your rating, according to the 9-point scale, in the right-hand column headed "Time Spent Present Job" by blackening the appropriate circle. Caution: COMPLETELY fill in the circle you have chosen, but do NOT overlap into other circles on the same line.
6. When you have completed all your ratings in the right-hand column of pages 1 through 32, you will have completed this USAF Job Inventory and you may turn it in to your Occupational Survey Control Monitor.
7. Now, turn to page 1 and BEGIN your ratings for the right-hand column.

<div style="display: flex; justify-content: space-between;"> <div> <div style="display: flex; justify-content: space-between;"> <div>0 0 0 0 0</div> <div>1 1 1 1 1</div> <div>2 2 2 2 2</div> <div>3 3 3 3 3</div> <div>4 4 4 4 4</div> <div>5 5 5 5 5</div> <div>6 6 6 6 6</div> <div>7 7 7 7 7</div> <div>8 8 8 8 8</div> <div>9 9 9 9 9</div> </div> <div> <div style="display: flex; justify-content: space-between;"> <div>1 1 1 1 1</div> <div>2 2 2 2 2</div> <div>3 3 3 3 3</div> <div>4 4 4 4 4</div> <div>5 5 5 5 5</div> <div>6 6 6 6 6</div> <div>7 7 7 7 7</div> <div>8 8 8 8 8</div> <div>9 9 9 9 9</div> </div> </div> </div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <div style="text-align: center;"> #2 PENCIL ONLY-PLEASE </div> <p>A. PERFORMING COMMAND, ADMINISTRATIVE, OR ADVISORY FUNCTIONS</p>	<div style="display: flex; flex-direction: column; align-items: center;"> <div>CHECK</div> <div>IF DONE NOW</div> <div>Keep Within Block</div> </div>	<div style="display: flex; flex-direction: column;"> <div>TIME SPENT Present Job</div> <div>RATE</div> <div> 1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount. </div> </div>
1. Administer Article 15			
2. Advise Chief of Security Police, base commander, or command post personnel on serious incidents			
3. Advise superiors or other personnel from other agencies on security police capabilities or limitations			
4. Advise superiors or personnel from other agencies on security police programs			
5. Analyze data displayed on status boards or other visual displays			
6. Analyze personnel management engineering recommendations			
7. Analyze personnel status reports			
8. Approve and release or disapprove serious incident reports			
9. Approve and sign or disapprove equipment allowance/authorization requests			
10. Approve or disapprove access to classified materials			
11. Approve or disapprove budget expenditures			
12. Approve or disapprove contingency plans or annexes, such as disaster preparedness or confrontation management			
13. Approve or disapprove directives, such as operating instructions (OI) or regulations			
14. Approve or disapprove organizational training requirements			
15. Approve or disapprove personnel action requests			
16. Approve or disapprove position papers or talking papers			
17. Approve or disapprove requests for reenlistment or tour extension			
18. Approve or disapprove requests for special duty assignments			
19. Approve or disapprove requests for testing new equipment or supply items for field use			
20. Approve or disapprove security police unit budget plans or proposals			
21. Attend briefings, seminars, or workshops			
22. Authenticate or verify entry authority lists			
23. Brief wing or base commander on significant police events			
24. Certify promotion lists			


<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 </div> <div style="width: 50%;"> <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 </div> </div> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14 <input type="checkbox"/> 15 </div> <div style="width: 50%;"> <input type="checkbox"/> 16 <input type="checkbox"/> 17 <input type="checkbox"/> 18 <input type="checkbox"/> 19 <input type="checkbox"/> 20 </div> </div> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> 21 <input type="checkbox"/> 22 <input type="checkbox"/> 23 <input type="checkbox"/> 24 <input type="checkbox"/> 25 </div> <div style="width: 50%;"> <input type="checkbox"/> 26 <input type="checkbox"/> 27 <input type="checkbox"/> 28 <input type="checkbox"/> 29 <input type="checkbox"/> 30 </div> </div> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> 31 <input type="checkbox"/> 32 <input type="checkbox"/> 33 <input type="checkbox"/> 34 <input type="checkbox"/> 35 </div> <div style="width: 50%;"> <input type="checkbox"/> 36 <input type="checkbox"/> 37 <input type="checkbox"/> 38 <input type="checkbox"/> 39 <input type="checkbox"/> 40 </div> </div> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> 41 <input type="checkbox"/> 42 <input type="checkbox"/> 43 <input type="checkbox"/> 44 <input type="checkbox"/> 45 </div> <div style="width: 50%;"> <input type="checkbox"/> 46 <input type="checkbox"/> 47 <input type="checkbox"/> 48 <input type="checkbox"/> 49 <input type="checkbox"/> 50 </div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <div style="text-align: center;"> #2 PENCIL ONLY-PLEASE </div> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">CHECK</th> <th style="text-align: center;">TIME SPENT Present Job</th> </tr> <tr> <th style="text-align: center;">IF DONE NOW</th> <th style="text-align: center;">RATE</th> </tr> <tr> <td style="text-align: center;">✓</td> <td>1. Very small amount.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>2. Much below avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>3. Below avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>4. Slightly below avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>5. About avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>6. Slightly above avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>7. Above avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>8. Much above avg.</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>9. Very large amount.</td> </tr> </table>	CHECK	TIME SPENT Present Job	IF DONE NOW	RATE	✓	1. Very small amount.	✓	2. Much below avg.	✓	3. Below avg.	✓	4. Slightly below avg.	✓	5. About avg.	✓	6. Slightly above avg.	✓	7. Above avg.	✓	8. Much above avg.	✓	9. Very large amount.
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✓	9. Very large amount.																							


25. Conduct commander's calls		
26. Conduct ground accident investigations		
27. Coordinate on replies to Freedom of Information Act (FOIA) or Privacy Act (PA) requests		
28. Coordinate with manpower or management engineering personnel on manpower requirements		
29. Counsel spouses or other family members		
30. Counsel subordinates for disciplinary actions or purposes		
31. Counsel subordinates for nondisciplinary purposes		
32. Design status boards or other visual displays		
33. Destroy classified documents		
34. Determine budgeting priorities or requirements		
35. Develop or establish policy for law enforcement operations		
36. Develop or establish policy for security operations		
37. Develop or prepare briefings		
38. Develop, write, or obtain coordination on directives, such as OI's or regulations		
39. Direct actual or simulated Air Base Ground Defense (ABGD) deployment operations		
40. Direct personnel reliability programs (PRP)		
41. Direct quality force programs, such as control rosters, weight control, or administrative discharges		
42. Direct vehicle control programs		
43. Draft general correspondence		
44. Escort visitors		
45. Establish controlled areas		
46. Establish vehicle control programs		
47. Evaluate classified documents for destruction		
48. Evaluate documents to establish level of security classification		

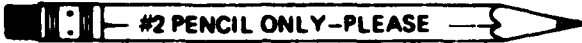
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	<p>AFS 81XX</p> <p>#2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>		
49.	Evaluate personnel under personnel reliability programs		
50.	Evaluate suggestions		
51.	Implement base community relations programs		
52.	Implement correctional custody programs		
53.	Implement PRP		
54.	Initiate investigations		
55.	Initiate report of survey actions		
56.	Initiate special security files		
57.	Initiate telephone recall or standby alerts		
58.	Inspect or package classified material		
59.	Inventory censorship stamps		
60.	Inventory classified documentation accounts		
61.	Investigate serious incidents		
62.	Maintain security access records or debriefing statements		
63.	Monitor serious incident reports		
64.	Negotiate with union representatives		
65.	Organize or conduct security force checks		
66.	Organize or conduct Security Police Readiness Reviews (SPRR)		
67.	Organize or conduct Security Program Exercises (SPE)		
68.	Participate in special conferences, ad hoc groups, or planning committees		
69.	Perform staff assistance visits		
70.	Plan or coordinate security police marksmanship programs		
71.	Prepare applications for restricted area badge		
72.	Prepare articles for local publications, such as base newspapers		

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	<p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;">#2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>						

73. Prepare base policy or information letters	
74. Prepare incident reports	
75. Prepare inputs for nonrecurring publications, such as <u>manuals or regulations</u>	
76. Prepare inputs for recurring publications, such as <u>Security Police Digest or the Inspector General (TIG) Briefs</u>	
77. Prepare justifications for manpower authorization <u>adjustments</u>	
78. Prepare or submit unauthorized government firearms <u>reports</u>	
79. Prepare position or talking papers	
80. Prepare recall rosters or alert rosters	
81. Prepare recurring security police reports	
82. Prepare replies to FOIA or PA requests	
83. Prepare replies to security police inspection reports	
84. Prepare reports of security police exercises	
85. Prepare requests for courts-martial or administrative <u>board actions</u>	
86. Prepare requests for testing new equipment or supply <u>items for field use</u>	
87. Prepare Resources Conservation (RECON) Program summaries	
88. Prepare responses to congressional inquiries	
89. Prepare responses to matters of command interest	
90. Prepare security police inspection reports	
91. Prepare serious incident reports	
92. Present briefings	
93. Recommend agenda items for resource protection committees <u>or base security councils</u>	
94. Recommend signing of disbarment letters	
95. Refer serious incidents to office of special investigation (OSI)	
96. Report unit strength, casualties, or other personnel <u>requirements</u>	

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AFS 81XX			RATE
 #2 PENCIL ONLY-PLEASE		✓ IF DONE NOW Keep ✓ Within Block	1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.			
97. Review civilian personnel grievances			
98. Review industrial security inspection reports			
99. Review inputs for recurring publications			
100. Review or evaluate directives such as OI's or regulations			
101. Review or evaluate PRP documents			
102. Review or evaluate replies to security police inspection reports			
103. Review OSI monitored cases			
104. Review Report of Survey forms (DD Form 200)			
105. Review status boards or other visual displays			
106. Review, edit, or sign general correspondence			
107. Serve as recorder on committees, such as resource protection or base security committees			
108. Testify at courts-martial or administrative boards			
109. Visit hospitalized personnel			
110. Visit personnel in confinement status			
111. Write letters of counseling or admonition			
112. Write letters of reprimand			
113. Write staff studies			
B. PLANNING AND PROGRAMMING			
114. Analyze capabilities of intrusion detection equipment or systems			
115. Approve or disapprove advanced academic degree (AAD) requirements			
116. Conduct boards, councils, conferences, workshops, or seminars			
117. Coordinate evaluation or testing of equipment			
118. Coordinate with base communications on security police command and control communications or sensor systems			
119. Coordinate with Civil Engineering personnel on justifications for military construction projects (MCP)			

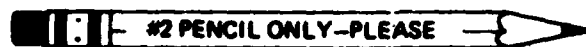
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AFS 81XX  #2 PENCIL ONLY-PLEASE		<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	RATE 1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
120.	Coordinate with other activities on program directives, such as program action directives (PAD) or posture plans		
121.	Coordinate with personnel from allied forces on programs or exercises		
122.	Coordinate with personnel from Department of Defense (DOD) agencies on programs or exercises		
123.	Coordinate with personnel from federal non-DOD agencies on programs or exercises		
124.	Coordinate with personnel from higher headquarters on security police doctrine, concepts, or requirements		
125.	Coordinate with personnel from higher headquarters or other government agencies on Air Force publications		
126.	Coordinate with personnel from state or local agencies on programs or exercises		
127.	Determine equipment, facilities, subsystems, or systems required to support war, contingency, or operations plans		
128.	Determine manpower required by Air Force Specialty (AFS) to support security police missions		
129.	Determine requirements for intrusion detection equipment or systems		
130.	Determine requirements for tactical deployment, such as manpower, transportation, or supplies		
131.	Develop crime prevention programs		
132.	Develop deployment timetables, checklists, or flow charts		
133.	Develop manpower workload factors and work center descriptions		
134.	Develop Operational Test and Evaluation (OT&E) plans or measurement criteria for equipment or vehicles		
135.	Develop or evaluate requirements for new equipment		
136.	Develop security maps or charts		
137.	Direct development of PAD, program management directives (PMD), or program objective memoranda (POM)		
138.	Direct development of war, contingency, or operations plans		
139.	Draft or prepare concept papers		
140.	Draft or prepare security police operating budgets		
141.	Establish milestones for security police budgets		
142.	Establish priorities for installation of equipment		
143.	Establish requirements for contractor-furnished training		

<div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>0</div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	<p>CHECK</p> <p>IF</p> <p>DONE</p> <p>NOW</p> <p>Keep</p> <p>Within</p> <p>Block</p>	<p>TIME SPENT Present Job</p> <p>RATE</p> <p>1. Very small amount.</p> <p>2. Much below avg.</p> <p>3. Below avg.</p> <p>4. Slightly below avg.</p> <p>5. About avg.</p> <p>6. Slightly above avg.</p> <p>7. Above avg.</p> <p>8. Much above avg.</p> <p>9. Very large amount.</p>
	144. Establish requirements for contractor-furnished maintenance		
	145. Establish unit codes to support missions or contingencies		
	146. Establish vehicle requirements		
	147. Estimate costs of programming actions		
	148. Evaluate allied forces security capabilities		
	149. Evaluate OT&E efforts or projects		
	150. Evaluate security reporting and alerting systems		
	151. Formulate budget guidelines		
	152. Identify or justify authorized positions requiring advanced degrees		
	153. Monitor budget expenditures		
	154. Monitor or update equipment authorizations in Tables of Allowance (TA)		
	155. Monitor progress of Material Deficiency Report (MDR) corrective actions		
	156. Participate in communications electronics management board (CEM)		
	157. Participate in facilities utilization boards (FUB) or working groups		
	158. Participate in financial working groups (FWG) or budget working groups		
	159. Participate on base resource protection committee (RPC)		
	160. Perform security police cost reduction studies		
	161. Perform statistical analyses of security police reports		
	162. Plan requirements for intrusion detection systems		
	163. Prepare base security surveys to determine protection requirements		
	164. Prepare combat readiness reports, such as C-rating reports		
	165. Prepare contingency plans or annexes, such as disaster preparedness, mobility, or confrontation management		
	166. Prepare deployment checklists		
	167. Prepare operations plans (OPLAN) or annexes		

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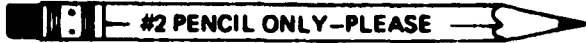
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AFS 81XX




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	168. Prepare or review traffic flow plans	1 2 3 4 5 6 7 8 9
	169. Prepare program directives, such as PADs, PMDs, PDPs, or POMs	1 2 3 4 5 6 7 8 9
	170. Prepare reports of command directed competitions	1 2 3 4 5 6 7 8 9
	171. Prepare schemes or layouts for intrusion detection systems or equipment	1 2 3 4 5 6 7 8 9
	172. Prepare security classification guides	1 2 3 4 5 6 7 8 9
	173. Prepare security police inputs for boards, councils, or conferences	1 2 3 4 5 6 7 8 9
	174. Prepare security police threat assessments	1 2 3 4 5 6 7 8 9
	175. Review or evaluate budget or financial status reports	1 2 3 4 5 6 7 8 9
	176. Review or evaluate contingency plans or annexes, such as disaster preparedness, or confrontation management	1 2 3 4 5 6 7 8 9
	177. Review or evaluate OPLAN or annexes	1 2 3 4 5 6 7 8 9
	178. Review or evaluate program directives, such as PADs, PMDs, PDPs, or POMs	1 2 3 4 5 6 7 8 9
	179. Review or evaluate recurring security police reports	1 2 3 4 5 6 7 8 9
	180. Review or evaluate reports of security police exercises	1 2 3 4 5 6 7 8 9
	181. Review or evaluate schemes or layouts for intrusion detection systems or equipment	1 2 3 4 5 6 7 8 9
	182. Review or evaluate security police inspection reports	1 2 3 4 5 6 7 8 9
	183. Review security response options (SRO's)	1 2 3 4 5 6 7 8 9
	184. Schedule security police boards, councils, or conferences	1 2 3 4 5 6 7 8 9
185. Write fragmentary orders	1 2 3 4 5 6 7 8 9	
186. Write justifications for budget expenditures, such as TDY, equipment, or supplies	1 2 3 4 5 6 7 8 9	
187. Write OT&E reports	1 2 3 4 5 6 7 8 9	
188. Write SROs	1 2 3 4 5 6 7 8 9	
C. PERFORMING SUPERVISORY FUNCTIONS		
189. Approve or disapprove leaves or passes	1 2 3 4 5 6 7 8 9	
190. Assign personnel to duty positions	1 2 3 4 5 6 7 8 9	

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191.	Certify civilian timecards		
192.	Conduct dormitory inspections		
193.	Conduct or participate in ground safety meetings or briefings		
194.	Conduct staff meetings		
195.	Conduct unit or facility walk through visits		
196.	Coordinate with civilian personnel office (CPO) on civilian personnel matters		
197.	Develop management policies		
198.	Develop organizational charts		
199.	Direct administration and reporting activities		
200.	Direct aircraft security flight activities		
201.	Direct correctional custody activities		
202.	Direct customs activities		
203.	Direct emergency security operations		
204.	Direct field visitation programs		
205.	Direct industrial security activities		
206.	Direct information security activities		
207.	Direct intrusion detection equipment or systems programs		
208.	Direct investigation activities		
209.	Direct keys and codes control center activities		
210.	Direct law enforcement automated data systems (LEADS) or AF law enforcement terminal systems (AFLETS) activities		
211.	Direct law enforcement flight activities		
212.	Direct maintenance of administrative files		
213.	Direct maintenance of technical orders (TO)		
214.	Direct maintenance or utilization of equipment		

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Slightly below avg.</td> </tr> <tr> <td style="text-align: center;">Keep</td> <td>5. About avg.</td> </tr> <tr> <td style="text-align: center;">Within</td> <td>6. Slightly above avg.</td> </tr> <tr> <td style="text-align: center;">Block</td> <td>7. Above avg.</td> </tr> <tr> <td></td> <td>8. Much above avg.</td> </tr> <tr> <td></td> <td>9. Very large amount.</td> </tr> </table>	CHECK	TIME SPENT Present Job		RATE	✓	1. Very small amount.	IF	2. Much below avg.	DONE	3. Below avg.	NOW	4. Slightly below avg.	Keep	5. About avg.	Within	6. Slightly above avg.	Block	7. Above avg.		8. Much above avg.		9. Very large amount.
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215. Direct military working dog activities
216. Direct missile security flight activities
217. Direct operation of base "for sale" lots for privately owned vehicles
218. Direct OT&E projects
219. Direct pass and registration activities
220. Direct personal protection programs
221. Direct physical security programs
222. Direct prisoner activities
223. Direct quality control evaluation (QCE) actions
224. Direct quality control inspections (QCI)
225. Direct recreational vehicle storage facilities or programs
226. Direct reports and analysis activities
227. Direct resident course instructional activities
228. Direct resource protection programs
229. Direct riot control situations or exercises
230. Direct security police armament and equipment room activities
231. Direct security police control centers
232. Direct security police exercises
233. Direct security police orderly room activities
234. Direct security police squadron supply activities
235. Direct security police squadron training activities
236. Direct small arms training programs
237. Direct vehicle impoundment programs
238. Direct vehicle operator care programs

		CHECK	TIME SPENT Present Job
			RATE
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239.	Evaluate personnel performance during simulated wartime or emergency conditions		
240.	Evaluate safety standards		
241.	Evaluate status of Resources Conservation (RECON) Programs		
242.	Evaluate unit ground safety programs		
243.	Evaluate, approve, or disapprove briefings		
244.	Indoctrinate or orient new personnel		
245.	Indorse airmen performance reports (APR)		
246.	Indorse civilian performance ratings		
247.	Indorse nominations or recommendations for decorations or awards		
248.	Indorse officer effectiveness reports (OER)		
249.	Initiate administrative discharge actions		
250.	Initiate or review personnel action requests		
251.	Interpret or clarify security police policies for subordinates		
252.	Interview potential employees		
253.	Investigate complaints against security police units or personnel		
254.	Investigate internal grievances		
255.	Maintain civilian personnel records or timecards		
256.	Prepare appointment schedules		
257.	Prepare recommendations for discharge or elimination		
258.	Prepare requests for nonappropriated fund items		
259.	Review and approve or disapprove shift schedules		
260.	Review cost center reports		
261.	Review manpower documents to evaluate current or projected manning status		
262.	Review OJT progress of subordinates		

1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
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AFS 81XX




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<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	1.	Very small amount.
	2.	Much below avg.
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	6.	Slightly above avg.
	7.	Above avg.
	8.	Much above avg.
	9.	Very large amount.

263. Review or certify personnel status reports
264. Review or evaluate appointment schedules
265. Review or evaluate management engineering plans
266. Review or evaluate position or talking papers
267. Review Unfavorable Information Files (UIF)
268. Review vehicle control programs
269. Review vehicle operator care programs
270. Schedule evaluation teams
271. Select personnel for formal training or schools
272. Supervise administration specialist (AFS 702X0) personnel
273. Supervise administrative management or executive support (AFS 70XX) officers
274. Supervise Army, Navy, or Marine Corps personnel
275. Supervise civilian instructors
276. Supervise civilian police personnel
277. Supervise corrections specialist (AFS 811X2) personnel
278. Supervise education and training (AFS 75XX) officers
279. Supervise enlisted instructors
280. Supervise first sergeant (AFS 10090) personnel
281. Supervise foreign enlisted personnel
282. Supervise foreign officers
283. Supervise instructor (SDI 0940) officers
284. Supervise inventory management specialist (AFS 645X0) personnel
285. Supervise law enforcement specialist (AFS 811X2) personnel
286. Supervise military working dog law enforcement specialist (AFS 811X2A) personnel


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287.	Supervise passenger specialist (AFS 605X0) personnel		
288.	Supervise security police (AFS 812X) officers		
289.	Supervise security police staff (AFS 811X) officers		
290.	Supervise security specialist (AFS 811X0) personnel		
291.	Supervise small arms specialist (AFS 753X0) personnel		
292.	Supervise student training advisor (SDI 99138) personnel		
293.	Supervise training (AFS 751X2) personnel		
294.	Write APR's		
295.	Write civilian job descriptions		
296.	Write civilian performance ratings		
297.	Write letters of appreciation or commendation		
298.	Write merit pay performance elements or standards		
299.	Write military job descriptions		
300.	Write nominations or recommendations for decorations or awards		
301.	Write OER's		
D. INSPECTING AND EVALUATING			
302.	Analyze inspection or evaluation reports		
303.	Analyze workload requirements		
304.	Conduct funds inspections		
305.	Conduct industrial security inspections		
306.	Conduct no-notice stan board evaluations		
307.	Conduct or inspect guardmounts		
308.	Conduct quality control evaluations (QCE)		
309.	Conduct quality control inspections (QCI)		

<div style="display: flex; flex-direction: column; align-items: center;"> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>1 2 3 4 5</div> <div>6 7 8 9 10</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>11 12 13 14 15</div> <div>16 17 18 19 20</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>21 22 23 24 25</div> <div>26 27 28 29 30</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>31 32 33 34 35</div> <div>36 37 38 39 40</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>41 42 43 44 45</div> <div>46 47 48 49 50</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>51 52 53 54 55</div> <div>56 57 58 59 60</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>61 62 63 64 65</div> <div>66 67 68 69 70</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>71 72 73 74 75</div> <div>76 77 78 79 80</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>81 82 83 84 85</div> <div>86 87 88 89 90</div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> <div>91 92 93 94 95</div> <div>96 97 98 99 100</div> </div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	<p>CHECK</p> <p>IF ✓ DONE NOW Keep ✓ Within Block</p>	<p>TIME SPENT Present Job</p> <p>RATE</p> <p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
334. Perform information security program inspections			
335. Prepare management guides, self-inspection guides, or checklists			
336. Review Operator's Inspection Guide and Trouble Report forms (AFTO Form 374)			
E. TRAINING			
337. Administer or score tests			
338. Arrange for guest lectures or student visits			
339. Attend education or training conferences			
340. Certify individuals for government driver license training			
341. Conduct command post or battle staff training			
342. Conduct community relations training			
343. Conduct disaster preparedness training			
344. Conduct formal classroom training			
345. Conduct mobility exercises training			
346. Conduct nuclear surety workshop briefings			
347. Conduct On-The-Job Training (OJT)			
348. Conduct proficiency training			
349. Conduct remedial training			
350. Conduct small arms marksmanship training			
351. Conduct special training classes, such as combat skills, intelligence, or air base ground defense (ABGD)			
352. Conduct training programs for foreign personnel			
353. Conduct WARSKILLS training			
354. Coordinate with personnel from civilian agencies for training materials			
355. Coordinate with personnel from DOD agencies for training materials			
356. Critique tests			

<div style="display: flex; justify-content: space-between;"> <div> <div>1 2 3 4 5</div> <div>1 1 1 1 1</div> <div>2 2 2 2 2</div> <div>3 3 3 3 3</div> <div>4 4 4 4 4</div> <div>5 5 5 5 5</div> <div>6 6 6 6 6</div> <div>7 7 7 7 7</div> <div>8 8 8 8 8</div> <div>9 9 9 9 9</div> </div> <div> <p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <div style="text-align: center;">  <p>#2 PENCIL ONLY-PLEASE</p> </div> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p> </div> </div>	<div style="display: flex; flex-direction: column; align-items: center;"> <div>CHECK</div> <div>IF</div> <div>DONE</div> <div>NOW</div> <div>Keep</div> <div>Within</div> <div>Block</div> </div>	<div style="display: flex; flex-direction: column;"> <div>TIME SPENT</div> <div>Present Job</div> <div>RATE</div> <div> <p>1. Very small amount.</p> <p>2. Much below avg.</p> <p>3. Below avg.</p> <p>4. Slightly below avg.</p> <p>5. About avg.</p> <p>6. Slightly above avg.</p> <p>7. Above avg.</p> <p>8. Much above avg.</p> <p>9. Very large amount.</p> </div> </div>
381. Participate in the production of video tapes or films		
382. Perform flying proficiency training		
383. Prepare changes or revisions to technical training courses		
384. Prepare formal training requirements for programmed new equipment		
385. Prepare recommendations for changes to course control documents, such as specialty training standards (STS)		
386. Prepare requests for training assistance for special training requirements		
387. Review OJT programs		
388. Review, approve, or disapprove career development courses (CDC)		
389. Review, approve, or disapprove formal classroom training programs		
390. Review, approve, or disapprove job proficiency guides (JPG) or STS's		
391. Review, approve, or disapprove lesson plans		
392. Review, approve, or disapprove recommendations for changes to course control documents		
393. Schedule personnel for formal training or schools		
394. Write training literature other than CDC or lesson plans		
395. Write training literature, such as CDC or lesson plans		
F. PERFORMING LAW ENFORCEMENT FUNCTIONS		
396. Accompany civilian police serving warrants to base personnel		
397. Advise individuals of their rights under Article 31 of the Uniform Code of Military Justice (UCMJ)		
398. Advise individuals of their rights under the Fifth Amendment		
399. Apprehend suspects off base		
400. Apprehend suspects on base		
401. Calibrate traffic enforcement vehicles or equipment		
402. Collect, mark, preserve, or secure evidence		
403. Conduct antirobbery exercises		

<div style="display: flex; flex-direction: column; align-items: center;"> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> <div style="margin-bottom: 5px;">() () () () ()</div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <div style="text-align: center; margin-top: 20px;"> <p>AFS 81XX</p> <p>#2 PENCIL ONLY-PLEASE</p> </div> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left; padding: 5px;">CHECK</th> <th style="text-align: left; padding: 5px;">TIME SPENT Present Job</th> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px; text-align: center;">RATE</td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> <div style="display: flex; flex-direction: column; align-items: center;"> <div style="margin-bottom: 10px;">✓</div> <div style="margin-bottom: 10px;">IF</div> <div style="margin-bottom: 10px;">DONE</div> <div style="margin-bottom: 10px;">NOW</div> <div style="margin-bottom: 10px;">Keep</div> <div>Within</div> <div>Block</div> </div> </td> <td style="padding: 5px;"> <ol style="list-style-type: none"> 1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount. </td> </tr> </table>	CHECK	TIME SPENT Present Job		RATE	<div style="display: flex; flex-direction: column; align-items: center;"> <div style="margin-bottom: 10px;">✓</div> <div style="margin-bottom: 10px;">IF</div> <div style="margin-bottom: 10px;">DONE</div> <div style="margin-bottom: 10px;">NOW</div> <div style="margin-bottom: 10px;">Keep</div> <div>Within</div> <div>Block</div> </div>	<ol style="list-style-type: none"> 1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
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404. Conduct confrontation management operations or exercises		
405. Control access to central depositories		
406. Control or direct traffic		
407. Control physical entry to installations		
408. Control spectators at incidents or special events		
409. Develop base community relations programs		
410. Develop simulated law enforcement response exercises		
411. Direct operation of stray animal pounds		
412. Escort funds or arms in transit		
413. Establish parade routes		
414. Evaluate confrontation management operations or exercises		
415. Evaluate procedures for handling, storing, or releasing evidence		
416. Guard central depositories		
417. Guard classified briefings		
418. Inspect off-limits areas		
419. Investigate complaints of offenses or incidents		
420. Investigate reported disturbances or other unusual events		
421. Issue traffic citations		
422. Maintain liaison with other police or criminal justice agencies		
423. Monitor news media personnel at riot scenes		
424. Notify OSI of incidents		
425. Operate breathalyzers		
426. Operate intrusion detection equipment or systems		
427. Operate speed measuring devices		


<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>		CHECK	TIME SPENT Present Job
		IF DONE NOW Keep Within Block	RATE
428.	Participate in military ceremonies		
429.	Participate on armed forces disciplinary control boards		
430.	Participate on drug or alcohol abuse committees		
431.	Perform off base law enforcement patrols		
432.	Perform on base law enforcement patrols		
433.	Perform stake outs		
434.	Pick up stray animals		
435.	Plan or conduct traffic flow or traffic control studies		
436.	Prepare confinement orders		
437.	Prepare recommendations for location of traffic control devices		
438.	Prepare traffic accident reports		
439.	Provide guidance to installation visitors		
440.	Quell off base disturbances		
441.	Quell on base disturbances		
442.	Question suspects, witnesses, or complainants		
443.	Receive or record complaints		
444.	Review or evaluate justifications for designated parking		
445.	Sign confinement orders		
446.	Take custody of military personnel apprehended by personnel from other law enforcement agencies		
447.	Verify personnel or vehicle identification		
G. PERFORMING LAW ENFORCEMENT ADMINISTRATION AND REPORTS FUNCTIONS			
448.	Analyze trends in incident reports		
449.	Evaluate commander's action reports or traffic citations		
450.	Evaluate the content of incident reports		

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451. Identify incidents requiring further investigation			
452. Implement crime prevention programs			
453. Obtain release of apprehended offenders			
454. Prepare requests for investigation by OSI			
455. Prepare status of discipline reports			
456. Receipt for or secure acquired or evidential property			
457. Review and forward reports for OSI action			
458. Review charts or graphs of offenses or incidents			
459. Review disbarment letters			
460. Review driving suspension or revocation letters			
461. Review or sign controlled area badges or restricted area badges			
462. Review or sign identification cards			
463. Review or sign incident reports			
464. Review or sign status of discipline reports			
465. Review or sign traffic accident reports			
466. Review or sign traffic citations			
467. Review suspension files			
468. Verify vehicle registrations or special parking permits			
H. PERFORMING INFORMATION SECURITY TASKS			
469. Conduct security education and motivation programs			
470. Conduct security manager meetings			
471. Coordinate with personnel from other agencies on information security incidents			
472. Coordinate with personnel from other agencies on reports of compliance			
473. Establish, review, or update special security files			

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474.	Evaluate administrative control of classified materials		
475.	Evaluate wartime information security programs		
476.	Maintain or control classified information files		
477.	Maintain unit security manager program files		
478.	Mark, downgrade, or page check classified documents		
479.	Prepare foreign clearance access lists		
480.	Prepare requests for facility security clearances		
481.	Prepare security education materials for publication		
482.	Prepare security investigation requests		
483.	Prepare security support agreements between base and contractors		
484.	Process contractor visit requests		
485.	Process security investigation requests		
486.	Provide guidance to unit security managers on administrative security problems		
487.	Review contract security classification specifications		
488.	Review or evaluate local files checks		
489.	Review or sign security termination statements		
490.	Review statements of work (SOW)		
491.	Review trends in security incidents		
I. MAINTAINING AIRCRAFT SYSTEMS SECURITY			
492.	Coordinate off base weapons convoys with civilian authorities		
493.	Direct transition between normal and emergency or expanded security operations		
494.	Establish security programs for special security areas		
495.	Evaluate aircraft security post and manning requirements		
496.	Evaluate restricted area entry-control procedures		

<div style="display: flex; flex-direction: column; align-items: center;"> <div style="display: flex; justify-content: space-around; width: 100%;"> 0 0 0 0 0 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 1 1 1 1 1 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 2 2 2 2 2 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 3 3 3 3 3 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 4 4 4 4 4 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 5 5 5 5 5 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 6 6 6 6 6 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 7 7 7 7 7 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 8 8 8 8 8 </div> <div style="display: flex; justify-content: space-around; width: 100%;"> 9 9 9 9 9 </div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <div style="display: flex; align-items: center; justify-content: center;"> #2 PENCIL ONLY-PLEASE </div> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	<table border="1"> <tr> <th>CHECK</th> <th>TIME SPENT Present Job</th> </tr> <tr> <td></td> <th>RATE</th> </tr> <tr> <td rowspan="9"> IF DONE NOW Keep Within Block </td> <td>1. Very small amount.</td> </tr> <tr> <td>2. Much below avg.</td> </tr> <tr> <td>3. Below avg.</td> </tr> <tr> <td>4. Slightly below avg.</td> </tr> <tr> <td>5. About avg.</td> </tr> <tr> <td>6. Slightly above avg.</td> </tr> <tr> <td>7. Above avg.</td> </tr> <tr> <td>8. Much above avg.</td> </tr> <tr> <td>9. Very large amount.</td> </tr> </table>	CHECK	TIME SPENT Present Job		RATE	IF DONE NOW Keep Within Block	1. Very small amount.	2. Much below avg.	3. Below avg.	4. Slightly below avg.	5. About avg.	6. Slightly above avg.	7. Above avg.	8. Much above avg.	9. Very large amount.
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497. Evaluate security response force procedures in support of aircraft security operations		
498. Evaluate weapons convoy procedures		
499. Participate in security response force procedures for emergency security operations		
500. Perform checks of physical security systems, such as structures, fences, lighting, or alarm systems		
501. Perform off base weapons convoy commander duties		
502. Perform on base weapons convoy commander duties		
503. Prepare agenda for base security councils		
J. PERFORMING MISSILE SECURITY FUNCTIONS		
504. Check physical condition, security, or access to launch facilities (LF) or launch control facilities (LCF)		
505. Conduct evaluations of security alert team responses to LF or LCF alarms		
506. Conduct missile or reentry vehicle (RV) convoy commander's predeparture briefings		
507. Coordinate with base supervisors of flight for helicopter support		
508. Coordinate with LCF commanders, wing operations, or wing maintenance on special problems or activities		
509. Coordinate with personnel from civilian or military agencies on missile or RV convoy routes		
510. Defend missile or RV convoys against real or simulated attacks		
511. Develop defensive tactics for missile or RV convoys		
512. Establish communications or phase line check points		
513. Evaluate helicopter deployments or exercises		
514. Inspect LCF guard posts		
515. Lead missile or RV convoys		
516. Operate special tracked or wheeled vehicles		
517. Prepare missile or RV convoy threat analyses		
518. Prepare security police missile complex inspection reports		
519. Prepare time and distance matrices for missile sites		

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520. Respond to reported penetrations of missile sites			
521. Review convoy threat analyses			
522. Review or evaluate security police missile field inspection reports			
523. Set up national defense security areas			
524. Travel to or from LF or LCF			
K. PERFORMING GENERAL SECURITY AND LAW ENFORCEMENT TASKS			
525. Administer first-aid			
526. Apprehend or detain offenders, suspects, or intruders			
527. Challenge or identify unknown persons			
528. Clean, lubricate, or preserve weapons			
529. Conduct ABGD exercises			
530. Conduct facility security checks			
531. Defend areas against real or simulated hostile actions			
532. Develop duress codes or procedures			
533. Develop simulated security response exercises			
534. Direct defense of areas against real or simulated hostile actions			
535. Direct security of classified materials at accident or incident scenes			
536. Direct security police personnel in serious incident deployments			
537. Dispatch security police vehicles or personnel			
538. Establish procedures for escorting small arms or ammunition			
539. Evaluate procedures for escorting small arms or ammunition			
540. Inspect government vehicles			
541. Maintain mobility equipment			
542. Maintain or use gas masks			


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543.	Maintain or use Nuclear, Biological or Chemical (NBC) protective clothing		
544.	Notify personnel in the event of incidents or accidents		
545.	Participate in command post exercises		
546.	Participate in mobility exercises		
547.	Participate in staff meetings		
548.	Perform additional or extra duties		
549.	Perform operator maintenance on security police vehicles		
550.	Prepare or update communications plotter boards, charts, or checklists		
551.	Review accident reports		
552.	Review accounting procedures for security police badges		
553.	Review logs, blotters, posts, or patrols		
554.	Review response or deployment at bomb threat scenes		
555.	Review special security instructions (SSI) or attachments		
556.	Search buildings		
557.	Search open areas		
558.	Search persons		
559.	Search vehicles		
L. DIRECTING ARMAMENT AND EQUIPMENT ROOM FUNCTIONS			
560.	Coordinate with small arms personnel on maintenance of small arms		
561.	Establish intrabase radio requirements		
562.	Establish inventory procedures for ammunition, small arms, or special equipment		
563.	Establish or review procedures for privately owned weapons storage or registration		
564.	Field strip or perform minor maintenance on weapons		
565.	Inspect operational condition of weapons or ammunition		

<div style="display: flex; justify-content: space-between;"> <div style="width: 20%;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div style="width: 60%;"> <p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p> </div> <div style="width: 15%;"> <p>CHECK</p> <p>IF ✓ DONE NOW Keep ✓ Within Block</p> </div> <div style="width: 10%;"> <p>TIME SPENT Present Job</p> <p>RATE</p> <p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p> </div> </div>			
566.	Inspect small arms storage facilities		
567.	Inventory weapons or equipment		
568.	Maintain or review small arms qualification or disqualification rosters		
569.	Monitor personnel clearing weapons		
570.	Prepare small arms hand receipt forms		
571.	Procure ammunition, small arms, or special equipment		
572.	Review accountability or issuing procedures for small arms, ammunition, or special equipment		
	M. PARTICIPATING IN DISASTER PREPAREDNESS		
573.	Brief on-scene commanders		
574.	Conduct disaster response operations or exercises		
575.	Control entry to accident or disaster scenes		
576.	Coordinate with on-scene commanders on security actions or plans		
577.	Develop simulated disaster response exercises		
578.	Direct evacuation of personnel from disaster areas		
579.	Direct on-scene response during disaster operations or exercises		
580.	Evaluate disaster response operations or exercises		
581.	Implement procedures for handling civilian personnel at disaster scenes		
582.	Implement procedures for handling military personnel at disaster scenes		
583.	Implement traffic control procedures at disaster scenes		
584.	Lead convoys to disaster sites		
585.	Maintain grid maps		
586.	Monitor news media personnel at disaster scenes		
587.	Plot real or simulated disasters on grid maps		
588.	Search for or recover injured personnel		

		1. Check tasks you perform now (✓).	CHECK	TIME SPENT Present Job
		2. If you don't do it - Don't check it.		RATE
		3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.		1. Very small amount.
			IF	2. Much below avg
			DONE	3. Below avg.
			NOW	4. Slightly below avg.
			Keep	5. About avg.
			Within	6. Slightly above avg.
			Block	7. Above avg.
				8. Much above avg.
				9. Very large amount.
AFS 81XX				
#2 PENCIL ONLY-PLEASE				
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.				
589.	Secure classified materials during disasters			
590.	Serve as on-scene commander			
N. DIRECTING CORRECTIONS FUNCTIONS				
591.	Arrange appointments for personnel in custody			
592.	Brief personnel in correctional custody on correctional custody programs			
593.	Brief personnel in detention on rules or procedures			
594.	Brief personnel in retraining status on retraining programs			
595.	Brief visitors on operation or rules of detention facilities			
596.	Check correctional custody airmen or retrainees at job outlets or duty locations			
597.	Compute prisoner minimum release dates			
598.	Conduct clemency evaluations			
599.	Conduct corrective treatment programs for personnel in confinement facilities, such as disciplinary barracks			
600.	Conduct corrective treatment programs for personnel in correctional custody			
601.	Conduct facility fire drills			
602.	Conduct group counseling with personnel in corrections or confinement programs			
603.	Conduct individual counseling with personnel in corrections or confinement programs			
604.	Conduct tours of detention facilities			
605.	Control entry into or movement within detention facilities			
606.	Determine custody level of prisoners, such as minimum, medium, or maximum			
607.	Develop correctional custody programs			
608.	Develop rehabilitation programs for personnel in retraining status			
609.	Direct Correctional Rehabilitation Squadron control center activities			
610.	Direct punitive measures for personnel in custody			
611.	Escort personnel in custody during transit			

<div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> <div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>0</div> </div> </div>	
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636.	Schedule visitors for personnel in custody							
637.	Search corrections or confinement facilities for unauthorized articles							
638.	Search personnel in confinement							
639.	Serve on prisoner classification boards							
640.	Serve on retrainee classification boards							
	O. PERFORMING CUSTOMS TASKS							
641.	Apprehend customs violators							
642.	Certify personnel to use narcotics field test kits							
643.	Conduct customs searches of personnel							
644.	Confiscate contraband							
645.	Coordinate with personnel from operations, maintenance, or customs on inspections of military aircraft							
646.	Establish or maintain amnesty boxes							
647.	Forward confiscated contraband to U.S. customs offices							
648.	Inspect cargo for adherence to customs requirements							
649.	Issue, receive, or inventory customs stamps							
650.	Maintain files of customs declarations							
651.	Perform customs inspections of incoming or outgoing personnel							
652.	Review military aircraft passenger manifests							
653.	Review or evaluate procedures for transfer or destruction of contraband							
654.	Review or stamp customs declarations							
655.	Search baggage or goods for contraband							
656.	Set up customs inspection lines for passengers or crews							
	P. DIRECTING MILITARY WORKING DOG PROGRAMS							
657.	Coordinate military working dog support for other agencies							

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<div> <div>1</div><div>2</div><div>3</div><div>4</div><div>5</div> <div>6</div><div>7</div><div>8</div><div>9</div><div>10</div> <div>11</div><div>12</div><div>13</div><div>14</div><div>15</div> <div>16</div><div>17</div><div>18</div><div>19</div><div>20</div> <div>21</div><div>22</div><div>23</div><div>24</div><div>25</div> <div>26</div><div>27</div><div>28</div><div>29</div><div>30</div> <div>31</div><div>32</div><div>33</div><div>34</div><div>35</div> <div>36</div><div>37</div><div>38</div><div>39</div><div>40</div> <div>41</div><div>42</div><div>43</div><div>44</div><div>45</div> <div>46</div><div>47</div><div>48</div><div>49</div><div>50</div> </div>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p>	<table border="1"> <tr> <th data-bbox="1040 113 1120 184">CHECK</th><th data-bbox="1120 113 1354 184">TIME SPENT Present Job</th></tr> <tr> <td data-bbox="1040 184 1120 478" rowspan="2"> <div>IF</div> <div>DONE</div> <div>NOW</div> <div>Keep</div> <div>Within</div> <div>Block</div> </td><th data-bbox="1120 184 1354 226">RATE</th></tr> <tr> <td data-bbox="1120 226 1354 478"> <div>1. Very small amount.</div> <div>2. Much below avg.</div> <div>3. Below avg.</div> <div>4. Slightly below avg.</div> <div>5. About avg.</div> <div>6. Slightly above avg.</div> <div>7. Above avg.</div> <div>8. Much above avg.</div> <div>9. Very large amount.</div> </td></tr> </table>	CHECK	TIME SPENT Present Job	<div>IF</div> <div>DONE</div> <div>NOW</div> <div>Keep</div> <div>Within</div> <div>Block</div>	RATE	<div>1. Very small amount.</div> <div>2. Much below avg.</div> <div>3. Below avg.</div> <div>4. Slightly below avg.</div> <div>5. About avg.</div> <div>6. Slightly above avg.</div> <div>7. Above avg.</div> <div>8. Much above avg.</div> <div>9. Very large amount.</div>
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	<p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;">#2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>						
682.	Review procedures for shipping military working dogs						
683.	Review reports of incidents involving military working dogs						
	Q. PERFORMING AIR BASE GROUND DEFENSE (ABGD) FUNCTIONS						
684.	Adjust or redefine ABGD battle concepts						
685.	Analyze and disseminate information on Area of Operation (AO)						
686.	Analyze weather information for effect on mission completion or health of personnel						
687.	Appraise battle situation and determine courses of action						
688.	Collect or forward information concerning enemy intelligence or collection capabilities						
689.	Coordinate air base defense against ground or air attacks						
690.	Coordinate communications-electronics operations instructions (CEOI)						
691.	Coordinate logistics support						
692.	Coordinate operations orders						
693.	Coordinate patrolling activities						
694.	Coordinate requests for ground or air reconnaissance or surveillance						
695.	Coordinate tactical air movement for personnel or equipment						
696.	Coordinate tactical plans						
697.	Determine or exercise control of fire and maneuver tactics						
698.	Determine requirements for health services and support of morale during exercises or contingencies						
699.	Determine supply requirements for prisoners of war or civilian internees						
700.	Determine use, allocation, or priority of issue for property or resources						
701.	Develop concept or doctrine for Short Range Air Defense (SHORAD) of bases						
702.	Develop or exercise rapid identification of friend or foe (IFF) procedures or mechanisms						
703.	Direct battle staff						
704.	Direct camouflaging of personnel or equipment						

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705.	Direct defensive NBC operations		
706.	Direct Fire Direction Control Center (FDCC) activities		
707.	Direct patrolling activities, such as for reconnaissance or ambush		
708.	Direct positioning of response forces, such as mobile reserve or screening forces		
709.	Direct tactical convoys		
710.	Establish tactical communications nets		
711.	Exchange intelligence information with other units or agencies		
712.	Forecast replacement requirements against estimated losses		
713.	Formulate ABGD concept of operations		
714.	Formulate or coordinate fire plans		
715.	Implement local ground defense plan		
716.	Implement Operations Security (OPSEC) countermeasures		
717.	Implement plans for custody, administration, treatment, or transfer of prisoners of war or civilian internees		
718.	Implement SHORAD		
719.	Interrogate prisoners		
720.	Issue fire control orders		
721.	Issue patrol orders		
722.	Issue warning orders to subordinate units or friendly forces		
723.	Lead patrols, such as reconnaissance or ambush patrols		
724.	Lead tactical convoys		
725.	Maintain situation maps		
726.	Maintain tactical communications nets		
727.	Manage or direct resupply activities for tactical operation, such as for ammunition, food, or MOGAS		
728.	Perform or practice Fire Direction Control Center (FDCC) duties		

